



## APPLICATION FOR DROUGHT SURCHARGE ADJUSTMENT

Please use this application if you are seeking an adjustment in water usage. If you, your household or your business is not able to achieve the required reduction in water use as mandated by the City of Pleasanton, you may apply for an adjustment by submitting a written application and *“state with specificity the reasons why the adjustment is warranted, and provide any applicable supporting documentation.”*

Particular consideration will be given if:

- “1. The reduction would cause conditions threatening to health, sanitation, fire protection or safety of the customer, the customer’s dependents or the general public;
2. The reduction would cause unfair economic hardship including, but not limited to, loss of employment, loss of production, or loss of jobs or be unfair or result in the unnecessary loss of a business;
3. Medical requirements of the customer; or
4. Household size of the residential customer.”

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Number and/or email address: \_\_\_\_\_

Water Account Number: \_\_\_\_\_ Location Number \_\_\_\_\_

Worksheet on back of this form complete? ☐ YES

Reasons why adjustment is warranted (*explain here, or attach separate sheet*): \_\_\_\_\_

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List of included supporting documentation (if any): \_\_\_\_\_

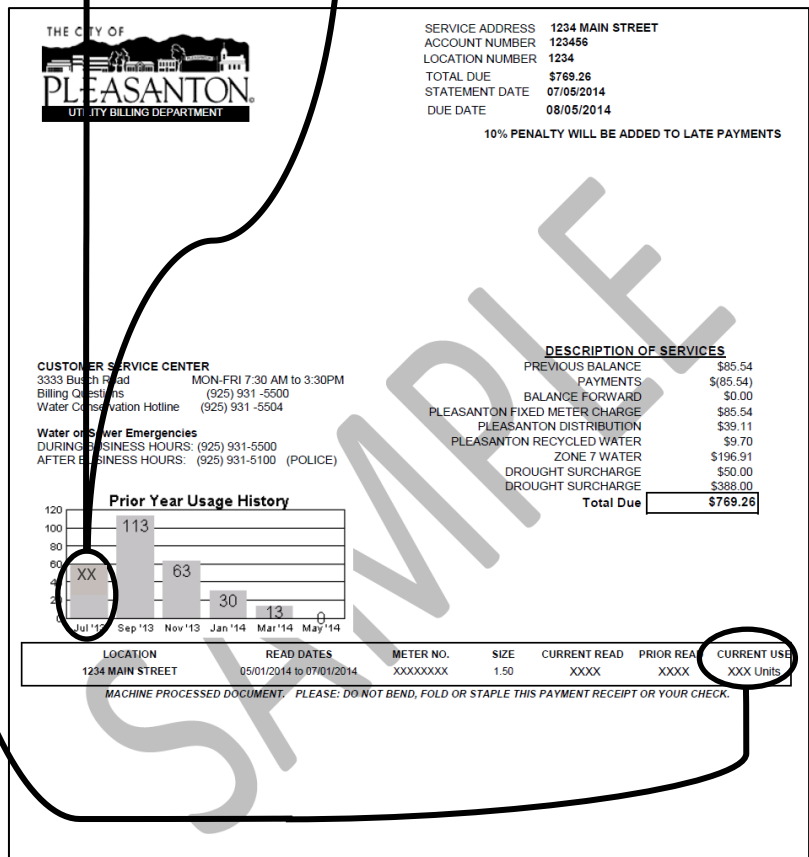
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► **When completed**, please submit this application to Daniel Smith, Director of Operation Services, P.O. Box 520, Pleasanton, CA 94566-0802; by email [dsmith@cityofpleasantonca.gov](mailto:dsmith@cityofpleasantonca.gov); or FAX to 925.931.5595. After your application is received, the City will respond within thirty (30) days. If you have additional questions, please call the City’s Water Conservation Hotline at 925.931.5504.

Statement Date \_\_\_\_\_ Read Dates \_\_\_\_\_ to \_\_\_\_\_

Current Use    Prior Year Use    Prior Year Use    Percent Change  
(-25% is the goal)

$$\boxed{\phantom{000}} - \boxed{\phantom{000}} \div \boxed{\phantom{000}} \times \boxed{100} = \boxed{\phantom{000}}$$



**OPTIONAL**  
If you have your previous billing period statement, it may be helpful for the appeal process to review those numbers.

Statement Date \_\_\_\_\_ Read Dates \_\_\_\_\_ to \_\_\_\_\_

Current Use    Prior Year Use    Prior Year Use    Percent Change  
(-25% is the goal)

$$\boxed{\phantom{000}} - \boxed{\phantom{000}} \div \boxed{\phantom{000}} \times \boxed{100} = \boxed{\phantom{000}}$$